

Household Income	£30 EMA in 2010 / 11	Up to £16,190	£16,190-20,000	£20,001 or more	Care Leaver / In Care / Income Support (Self)
College Maintenance Bursary	x	✓	x	x	x
Enhanced Bursary	n/a	n/a	n/a	n/a	✓
Surrey Student Fare Card (Surrey residents only)	✓	✓	✓	✓	✓

Farnham College Maintenance Bursary

This is a payment of up to **£400** for the academic year (pro-rata for shorter courses). In order to qualify for this you must meet all of the following criteria:

- be studying a full-time course – this means you have a minimum of 12½ hours of timetabled lectures each week.
- have a household income of **less than £16,190** and in receipt of tax credits, or be dependent of someone on a qualifying benefit e.g. Income Support, Income based JSA or ESA or Free School Meals in 2010/11.
- be studying a YPLA funded course – this is indicated on our website on course information leaflets with the letter “L”.
- be Under 19 on 1 September 2011.
- qualify for free tuition in England.

As the College Maintenance Bursary is intended to support you with the costs of attending and studying a course a majority of payments will be directly related to your attendance rates. The exception being that the final payment will be based on satisfactory completion of your course, attendance at all exams and submission of all work. Please see table below for an example of how we will pay your bursary based on attendance. If your attendance falls below 87% you will not get a payment for that period.

36 Week Course (Example)

Attendance Rate	September	November	January	April	July
92% or higher	£75	£75	£100	£75	£75
87% - 91%	£55	£55	£75	£55	£75

Farnham College Enhanced Bursary

This is payable if you are under 19 on the first day of the academic year **and** are in one or more of the groups below. You are entitled to a bursary of up to **£1200** dependant on attendance and support needs.

- In Care or a Care Leaver
- In receipt of Income Support in your own right
- A disabled young person in receipt of Employment Support Allowance and Disability Living Allowance.

On receipt of your application for the Enhanced Bursary we will contact you to discuss a personalised bursary plan to support you – this may include several elements including meals, attendance payments and materials costs.

To apply for a Bursary or Financial Support

Please complete a “**Student Financial Support Form (16-18)**” available from our Information and Advice Team or on our website www.farnham.ac.uk.

The payments will be made in stages direct to your bank account. If you do not have a bank account you will need to open one – payments cannot be made to anyone else. More information about opening a bank account is available on <http://tinyurl.com/bankac>.

Surrey Student Fare Card Scheme

This is administered by Surrey County Council and offers young people studying at Farnham College the opportunity to apply for a Student Fare Card. These cost £25 (half-price if you are on a low-income) and entitle you to reduced travel on trains (one-third off) and buses (half-price) if you live in Surrey (excluding London Boroughs). For further information please visit www.sstp.org.uk.

For details of buses and trains that come to Farnham College please see our website www.farnham.ac.uk. If you are on a low income and studying at your nearest College you may be eligible to claim back some of the costs of your travel from Surrey County Council. Please ask our Information and Advice Team for more information.

Non-Surrey Residents should contact your local authority student travel team. Contact numbers for surrounding authorities are available on our website www.farnham.ac.uk.

Your Parents may still be eligible to Child Benefit

If you are in full-time further education your parents may be eligible still for child benefit. This is up to £20 per week for some families. It is important that HM Revenue and Customs know that you are continuing otherwise it will be automatically stopped in the September following you leaving school. For further information please visit: <http://www.hmrc.gov.uk/childbenefit/child-16.htm>

EMA for Continuing Students

This is still payable if you were a student at a college or sixth form in 2010/11 and received higher rate EMA (£30), and will be 19 or under on 1st September 2011 – but at the reduced rate of £20 a week. Over the College year of 36 weeks this will equate to £720 (assuming you attend all your lessons!). The Government will write to you with your Notification of Entitlement (NoE) for EMA and it is important that you bring this evidence into Student Services at enrolment or as soon as possible afterwards. You will not be paid unless this is handed in. If you are eligible for EMA in academic year 2011/12 you will not be able to apply for the College Maintenance Bursary but will be able to apply to the College Support Fund for equipment and materials. New applications for EMA are now closed by the Government.

Calculating Household Income

In general, you'll be classed as a dependent student if you're under 19 on the first day of the academic year for which you're applying for support and are financially dependent on one or both of your parents (even if you don't live with them). This means that the household income assessment will take into account the income of your parents or adoptive parents.

If your parents are divorced or separated only the income of one of them will be assessed - whichever one seems appropriate in the circumstances. The income of your other parent will be ignored, **but** the income of any spouse, civil partner or live-in partner of the parent who is assessed will be taken into account.

For assistance or enquiries regarding financial support, course fees or travel please contact our Information and Advice Team on 01483 448685 or 01483 448664.

The Small Print: All funds are limited. All information is believed to be correct at time of production. An application for support does not constitute a guarantee of payment and all costs remain the responsibility of the individual. No payment should be assumed until you receive written confirmation from the College and you remain liable for any costs until such time. The College reserves the right to withhold payments in the event of poor attendance, behaviour, conduct or progress on course. Any student leaving the College prior to completion of their course may be required to repay any monies paid or return equipment / uniform purchased on their behalf. Payments are for the year 2011/12 only and support cannot be guaranteed for the following year.