

Under 19 Student Financial Support Form 2011-12

About You

First Name:	Family Name:
Date of Birth:	Age on 31 August 2011:
Home Address:	Home Telephone:
	Mobile Telephone:
Postcode:	Student ID Number (if known):
E-mail:	

About Your Circumstances

Please list the names of the **adults** who you live with and their relationship to you (do not include siblings).

Name	Relationship to you
1.	
2.	

Course Details

Course Name:	Course Code:
--------------	--------------

Support Type

Please indicate the type of support that you are requesting.	College Maintenance Bursary <input type="checkbox"/>
	Enhanced Support Bursary (ESB) <input type="checkbox"/>
Enhanced Support Bursary: ← This is only open to you if you are aged 16-19 and any of these circumstances apply to you. Please tick the appropriate box and we will contact you for further information.	Looked after by the local authority <input type="checkbox"/>
	You receive income support in your own name <input type="checkbox"/>
	You are disabled and receive DLA and ESA <input type="checkbox"/>
	You are a "Care Leaver" <input type="checkbox"/>

Household Income

This section is for you to tell us about the income of your household – this is for those people who you live with. Please provide a copy of relevant evidence as detailed. This will be retained by the College and cannot be returned.

Income Type	Tick if in receipt	Evidence requirement
Income Support	<input type="checkbox"/>	An award letter dated within the last 3 months at the time of application or a stamped evidence notice*.
Job Seekers Allowance (Income Based)	<input type="checkbox"/>	An award letter dated within the last 3 months at the time of application or a stamped evidence notice*.
Income-based Employment and Support Allowance (ESA)	<input type="checkbox"/>	An award letter dated within the last 3 months at the time of application or a stamped evidence notice*.
Working Tax Credit or Child Tax Credit Award Notice (TC602)	<input type="checkbox"/>	This must include pages 1-4 of your award notice for 2011/12 detailing your assessed household income.
If you were at school in 2010/11 and received Free School Meals	<input type="checkbox"/>	Letter or evidence of receipt of Free School Meals.

*Stamped Evidence Notice: If you do not have a recent award letter a downloadable "Evidence Form" is available on the College website that you can print off and take to your benefits office for stamping and authorisation.

If you do not have evidence from the above list, but believe you would qualify for support, please contact Student Services to discuss what alternative evidence may be acceptable.

Your Bank Details (this must be the student named overleaf)

Full Name of account holder:					Bank or Building Society Name:					
Branch Name:					Sort Code					
Account Number:										

Declaration

I confirm that all information provided is correct and that the College has the right to reclaim any costs paid (including any costs associated with the recovery of payments made) in the event that any information is found to be false or factually incorrect, or the student named overleaf fails to complete his / her course of study. I understand that the fund is limited and that an award cannot be guaranteed even if it appears that I may be eligible.

Signature of student:	Date:
-----------------------	-------

Signature of parent / guardian / carer:	Date:
---	-------

Please check you have included all relevant evidence of household income. Your form cannot be processed without this. Applications may take up to 10 working days or even longer at peak times. You will be sent your award notification by post. If you disagree with the outcome of your assessment you may appeal, in writing, to the Director of Student Services clearly outlining your reasons, at the address opposite.	Please return completed form to: Customer Services Manager Guildford College Group Stoke Park Guildford GU1 1EZ
--	--

For office use only:			
Date Rec'd:	Intls:	Processed Date:	Intls: